



Australian Skills Centre Pty Ltd t/as Austech Business Institute

ACN: 132 817 997 | ABN 95 132 817 997

RTO Provider Code: 91744 | CRICOS Provider Code: 03249F

Suite 1, Level 1 70 – 76 Princes Highway, Arncliffe, NSW 2205, Australia

Tel: (02) 9599 7000 | E-mail: info@ausbizi.edu.au

www.ausbizi.nsw.edu.au

USI Consent Form

Consent for collection, use or disclosure of personal information

I, (enter student name) _____, understand that it is a requirement of the course to provide USI to Austech Business Institute (ABI). I understand and agree that:

- ABI is collecting and using my personal information for the purposes of:
 - applying for, verifying and giving a USI or:
 - resolving problems with a USI or:
 - using my USI for registering myself as a student or:
 - creating authenticated vocational education and training (VET) certifications and transcripts;
 - The requirement to have a USI so that my results are available to me through the USI system and that my assessment results will appear on my authenticated VET transcript
- ABI, upon authorised request or required by or under law may be required to disclose my USI to:
 - Commonwealth and State/Territory government departments and agencies and statutory bodies performing functions relating to VET for:
 - the purposes of administering and auditing Vocational Education and Training (VET), VET providers and VET programs;
 - education related policy and research purposes; and
 - to assist in determining eligibility for training subsidies;
 - VET Regulators to enable them to perform their VET regulatory functions;
 - VET Admission Bodies for the purposes of administering VET and VET programs;
 - current and former Registered Training Organisations to enable them to deliver VET courses to the individual, meet their reporting obligations under the VET standards and government contracts and assist in determining eligibility for training subsidies;
 - schools for the purposes of delivering VET courses to the individual and reporting on these courses;
 - the National Centre for Vocational Education Research for the purpose of creating authenticated VET transcripts, resolving problems with USIs and for the collection, preparation and auditing of national VET statistics;
 - researchers for education and training related research purposes;
 - any other person or agency that may be authorised or required by law to access the information;
 - any entity contractually engaged by the Student Identifiers Registrar to assist in the performance of his or her functions in the administration of the USI system; and



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- ABI will not otherwise disclose my personal information or USI without my written consent unless required by law.

Privacy policies and complaints

I can find further information on how the Administration Office collects, uses and discloses the personal information about you by contacting the Administration Office on (email/telephone). I may also make a complaint to the Information Commissioner about an interference with privacy pursuant to the Privacy Act, which includes the following:

- Misuse or interference of or unauthorised collection, use, access, modification or disclosure of USIs; and
- Failure by ABI to destroy personal information collected from you only for the purpose of applying for a USI on your behalf.

For information about how ABI collects, uses and discloses your personal information generally, including how you can make a complaint about a breach of privacy, please refer to the ABIs privacy policy which can be accessed in our Students Handbook.

Print Student Name

Student Signature

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Date:

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