This course is appropriate for those:

- Persons who are wishing to upgrade their existing skills to be able to effectively work within business services sector especially the field of business administration.
- Current employees who are wishing to enhance their existing skill set or to make a change in career pathways within the business services sector into administration.
- Persons who are seeking to be promoted or who are currently employed seeking to take on an administration role within the business services sector.
- Persons who are fully experienced within this vocational area and are seeking formal recognition of their existing skills.
- International students who are wishing to gain qualification in Business Management in a senior managerial role.

Career Opportunities
Attainment of this qualification may enable the participant to fill positions as Area Manager, Department Manager or Regional Manager.

Entry requirements for this course are:

Domestic Students:
- Students must be over 18 years of age,
- Students must have a completed Year 10 or the interstate equivalent

International Students:
- Students must be over 18 years of age,
- Students must have completed an overseas equivalent of Year 12
- Students must have either an IELTS score of 5.5 or above or a TOEFL score of 550 or above and must provide documentation to that effect.

Course Structure
This qualification is made up of eight units of competency that have been clustered together into logical area of business management.

- BSBINN601A  Manage organisational change
- BSBMGT605B  Provide leadership across the organisation
- BSBMGT616A  Develop and implement strategic plans
- BSBMGT608B  Manage innovation and continuous improvement
- BSBMGT617A  Develop and implement a business plan
- BSBMKG609B  Develop a marketing plan
- BSBRSK501A  Manage risk
- BSBINM601A  Manage knowledge and information